

## **BYLAWS**

### **THE DESERT CENTRE TRIUMPH REGISTER OF AMERICA October, 2005**

#### **Article I: NAME AND LOCATION**

Section 1: The name of this Club shall be THE DESERT CENTRE TRIUMPH REGISTER OF AMERICA (“DCTRA”).

Section 2: The Club shall be headquartered in Phoenix, Arizona.

Section 3: The Executive Board shall designate the mailing address of this Club.

#### **Article II: PURPOSE AND OBJECTIVE**

Section 1: The purposes for which The Desert Centre Triumph Register of America, is formed are: To maintain and conduct a society, the general object of which shall be to cultivate relations among the owners and friends of the Triumph automobile mark, to advise and cooperate with the owners and friends in all matters pertaining to the welfare of the mark, to establish and maintain a journal for the purpose of disseminating useful information among the owners and friends as may be necessary or desirable in carrying out the full purpose of the Association, and, in general, to advance and promote interest in the mark.

#### **Article III: MEMBERSHIP**

Section 1: Members shall be defined as those individuals who are current in dues.

Section 2: Any person with an appreciation for the preservation of Triumph automobiles and who has submitted a properly completed application with the appropriate dues to the Membership Chair shall hold a Regular Membership.

Section 3: All applicants for membership in this Club shall be treated equally.

Section 4: The Articles of Incorporation, these Bylaws, shall bind all members of the Club and other rules and regulations adopted by the Club.

#### **Article IV: DUES**

Section 1: Dues shall be payable to “DCTRA” and given to the Treasurer or Membership Chair. Any proposed change to the current dues shall be evaluated by the Executive Board and confirmed by a vote of the members present at the next scheduled monthly business meeting following a notice of the proposed change posted in the Club’s Newsletter.

Section 2: Dues shall be payable on the first day of January of the New Year. Members who join prior to January of the next year will pay a prorated amount equal to 1/12th the dues amount per month.

Section 3: The payment of dues to the Desert Centre Triumph Register of America entitles the member to participate in all functions sponsored by the Club for that year.

Section 4: Membership shall be terminated automatically for failure to pay annual dues by March 31st of each year.

Section 5: Any member dropped from the rolls for non-payment of dues will be reinstated as if they were a new member after payment of dues.

Section 6: All dues and fees specified in this Article are non-refundable.

### **Article V: MEETINGS**

Section 1: Regular monthly (business) meetings shall be held on the second Tuesday of each month, with the exception of December and January meetings.

Section 2: The December business meeting may coincide with the Annual Club Christmas Party. The January meeting shall be the Annual Election Meeting, at which time the election of officers shall occur. The Executive Board shall determine the date of the Annual Election Meeting.

Section 3: A quorum for a regular monthly business meeting shall consist of two-thirds of the membership or twenty (20) members, whichever is less. Meetings with less than (20) members in attendance may be held, but no votes committing DCTRA to any course of action may be taken.

Section 4: Special meetings of the membership, when required for the discussion and resolution of situations affecting the Desert Centre Triumph Register of America for any purpose, may be called at any time by the President and the Executive Board with two weeks' notice via e-mail (and for those without e-mail, via first class mail), upon the request of ten (10) or more members. The purpose of the special meeting must be stated in the notification to all members, and no other subject may be discussed at that meeting.

### **Article VI: EXECUTIVE BOARD**

Section 1: The administration of this Club shall be vested in an Executive Board composed of the President, Vice-President/Events Chair, Secretary and Treasurer. An officer from the prior administration as outlined in Article VIII, Section 5 may also be a member of the board

Section 2: A majority of the members of the Executive Board shall constitute a quorum for an Executive Board meeting.

Section 3: The Executive Board shall have the authority to conduct the business and manage the finances of this Club and be responsible for control of Club property in accordance with these Bylaws.

Section 4: The Executive Board shall meet at a time and place designated by the President. Meetings of the Executive Board shall be open to any Club member, and they can participate in discussions, although they may not vote. The Secretary or officer designated to take minutes shall report on the meeting at the next general meeting.

### **Article VII: OFFICERS AND APPOINTED POSITIONS**

Section 1: The four elected officers of this Club shall be a President, Vice-President/Events Chair, Secretary and Treasurer.

Section 2: The Executive Board shall appoint members to fill the following positions: Newsletter Editor, Membership Chair, Technical Adviser, Historian, and Arizona Automobile Hobbyist Council Representative.

Section 3: All officers of the Desert Centre Triumph Register of America must be members. Their term of office shall be for one year.

Section 4: a nominee shall fill an unexpired term of office from the Executive Board and a confirming vote at the next regular business meeting, with the exception of the office of President.

### **Article VIII: DUTIES OF THE OFFICERS**

Section 1: The President is responsible for the overall operation of the Desert Centre Triumph Register of America. The President has the power to call special meetings when necessary as specified in Article V, Section 4. The President also presides at regular monthly business meetings. The President has the authority to fill all appointed positions for the Club with the concurrence of the Executive Board.

Section 2: The Vice-President/Events Chair will perform the duties of the President in his/her absence. In the event of the President's inability to complete his/her term, the Vice President/Events Chair shall assume his/her duties as the new President until elections are held at the next Annual meeting. In addition, the Vice-President/Events Chair shall develop and schedule all events involving the Desert Centre Triumph Register of America.

Section 3: The Secretary shall attend Executive Board meetings and regular monthly business meetings (including the Annual Election Meeting), record all proceedings, prepare minutes, and maintain written records. In addition, the Secretary is responsible for inter-Club correspondence at the direction of the President. The Secretary may appoint a Secretary Pro-Tem to take minutes in his/her absence.

Section 4: The Treasurer shall have charge of all monies of the Desert Centre Triumph Register of America and maintain the financial records in accordance with accepted accounting principles. The Treasurer shall provide a monthly statement of finances at regular monthly business meetings and present all books and records upon demand to the President and Executive Board for review.

Section 5: The Chair of the Executive Board shall be the previous year's President or next highest ranking officer of the prior administration should the president not be available, who shall act as a non-voting Board member for an additional year after his/her term in office has expired. The Chair may vote to break a tie.

### **Article IX: ELECTION OF OFFICERS**

Section 1: At the November regular monthly business meeting, nominations shall be taken from the floor for all officer positions for the following year.

Section 2: At the December business monthly business meeting, additional nominations may be made from the floor.

Section 3: At the Annual Election Meeting in January, additional nominations may be made from the floor, and after there, the election of officers shall take place, with each position being filled by secret ballot counted by the Secretary. Or if there is only one nomination for an officer position, then a voice vote may be taken. The candidate receiving the highest number of votes cast for each office shall be elected to that office. New officers shall assume their duties after the vote is recorded.

Section 4: If a Club member cannot be present at the Annual Election Meeting, he/she can obtain an official absentee ballot from the Secretary. Absentee ballots may be brought to the Secretary at the Election Meeting by an attending member or mailed to the Secretary. The Secretary shall authenticate the ballot before it is entered into the vote.

### **Article X: DISPOSITION OF FINANCES**

Section 1: All dues and fees collected by the Club shall be disbursed for the expenses of the Club.

Section 2: At no time shall any officer or member of this Club receive any payment for routine services to the Club.

Section 3: The Club shall maintain a bank checking account for all monies received. Disbursements made on behalf of the Desert Centre Triumph Register of America shall be through this checking account. A petty cash fund of sixty dollars (\$60.00) shall be established, and payouts of less than twenty dollars (\$20.00) may be made if receipts are given.

Section 4: All checks written against this Club's account shall be signed by the Treasurer, or signed by the President in the Treasurer's absence. Checks above \$500 will require the signature of both the Treasurer and the President, and approval by the membership.

## **Article XI: AMENDMENTS**

Section 1: These Bylaws may be replaced or amended or new Bylaws adopted at any regular monthly business meeting or special meeting of the Club by a two-thirds majority vote of the members present, provided the notice of revisions or replacement has been published in the previous months Club Newsletter.

Section 2: All additions, deletions, or revisions to the Bylaws shall be posted in a Book of Bylaws with the original, and shall be in the possession of the President.

Section 3: A copy of these Bylaws is to be made available to all members.